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**Instructor:** Patricia Coughlan

**Course:**  Honors Sophomore Engineering Clinic II

**Due:** Tuesday, March 28th, 2023

**Speech Outline**

**Fill out the template for your speech. Feel free to fill and/or extend the space to meet the needs of your specific speech. This document needs to be word processed and fleshed out so that it has real substance in thought and organization. REMEMBER TO USE COMPLETE SENTENCES in logical places and for clarity! You must submit a copy of your outline prior to the delivery of your speech. You may use this outline to create speaking note cards from which to delivery your speech. No manuscripts are permitted. Remember the Introduction, Body, and Conclusion sections of this outline can easily create notecards to aid you as a delivery tool.**

**I. Planning**

A. Speech Topic:

How to install and use a Linux operating system for Windows users

B. Audience Analysis: (This section should be a few sentences long/paragraph and your response should indicate a true attempt at **identifying your audience’s demographics/traits/characteristics** and their connection to your topic.)

Market analysis shows that roughly 70% of people run Windows on their personal computer. For this reason, I have focused the topics of my presentation such that Windows users can sympathize with the main ideas.

C. Purpose Statement: (inform, persuade, introduce, commemorate, celebrate, explain, teach)

Fill out these statements…

1. General: To teach

2. Specific: (remember this includes the general purpose, specific focus/objective, and the audience)

To teach a group of Windows users the basics of how to install and use a Linux operating system.

D. Organizational Method or Logical Pattern: Types\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (pick from those below)

* ***Chronological***
* *Topical*
* *Spatial*
* ***Comparison/Contrast***
* ***Problem-Solution***
* *Problem-Cause-Solution*
* *Cause-Effect*
* *Recency*
* *Primacy*
* *Monroe’s Motivated Sequence*

**II. Introduction –** (Tell exactly what you will do and say.)

A. Greeting and Attention getter:

Originally I was going to call this speech “Penguin Soup for the Windows User’s Soul” but I figured that would be too cruel for the penguins. So, I put creativity aside and simply called it “Intalling Linux: For Windows Users”

B. Thesis Statement/Central Idea:

Believe it or not, Linux is quite easy to use. Microsoft and Apple just don’t want you to know that.

C. Credibility (why are you the expert):

I’ve been daily driving Linux for the past year and I have really come to love it.

D. Outline of main forecasted points – overview:

What is Linux?

What is a distribution?

What does Linux look like?

You have probably used Linux.

How to install and use Linux.

E. Why your audience should listen?

Linux is safe, free, and sustainable. It boosts your computers performance by minimizing bloat, allowing for reduced energy consumption and e-waste production.

**III. The Body –** Write out your transition sentence and then complete the chart with key words, phrases, and citations (if needed) to construct the important body thoughts for your speech.

A. “Transition Sentence”:

B. Main points and ideas: (This chart will expand so flesh out the components. You can add additional rows as needed.)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Main Ideas | Supporting Ideas | Details & Examples | Citations (Derived Credibility) | Visuals (Thumbnail images or descriptions) |
| What is Linux? | What is Linux?  What is an Operating System?  What is a distribution?  What does Linux look like?  You have probably used Linux. | Linux is a family of UNIX-based operating systems.  It is a family because the distributions are all unique but have a common ancestry.  Linux desktop screenshots.  ChromeOS is makes up half of all Linux usage. | <https://en.wikipedia.org/wiki/ChromeOS>  <https://en.wikipedia.org/wiki/Linux>  <https://en.wikipedia.org/wiki/Open_source>  <https://www.reddit.com/r/linux/comments/hzgzmx/linux_distributions_timeline_but_reduced_to_the> |  |
| How to install and use Linux | What is a BIOS?  Start the Zorin live environment  Show customization  Connect to wifi  Show how to install software | The BIOS is a small program that is in charge of booting up your operating system. |  |  |

**IV. The conclusion** (Tell exactly what you will do and say.)

A. Transition Sentence:

Basically, Linux is pretty straight forward. And if you *do* run into an issue, someone is likely to have had it before you, so just look it up.

B. Restatement of main points:

C. Closer/Wow:

So what are you waiting for? If you want to give it a try for yourself, come find me at the end of class, and I’ll let you mess around with it for a little bit, or I can give you a guide for installing ZorinOS on a virtual machine.

**If required (definitely required for Informative, Technical, and Persuasive speeches)**

D. Works Cited in MLA format (please list the sources you used for this speech – research is **required for Informational, Persuasive, and Technical Speeches**):

“Chromeos.” *Wikipedia*, Wikimedia Foundation, 27 Mar. 2023, https://en.wikipedia.org/wiki/ChromeOS.

“Linux.” *Wikipedia*, Wikimedia Foundation, 26 Mar. 2023, https://en.wikipedia.org/wiki/Linux.

“Open Source.” *Wikipedia*, Wikimedia Foundation, 24 Mar. 2023, https://en.wikipedia.org/wiki/Open\_source.

“Operating System.” *Wikipedia*, Wikimedia Foundation, 25 Mar. 2023, https://en.wikipedia.org/wiki/Operating\_system.

U/philippleclercq. “Linux Distributions Timeline, but Reduced to the Top 50 Distributions on Distrowatch and Their Ancestors.” *Reddit*, https://www.reddit.com/r/linux/comments/hzgzmx/linux\_distributions\_timeline\_but\_reduced\_to\_the/.

Zorin. “Zorin OS - Make Your Computer Better.” *Zorin*, https://zorin.com/os/.